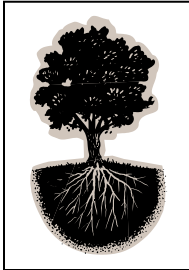


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# 2012 Tap Root Farm Summer Camp



## APPLICATION FOR EMPLOYMENT

**Use only black ball point pen.**

You *may choose* to write an essay about why you would like to work at Tap Root Farm Summer Camp and attach it after the last page. Please limit your essay to 350 words.

**PLEASE BE AWARE THAT YOUR APPLICATION WILL BE SCORED.**

### SECTION I – PERSONAL INFORMATION

NAME	<div style="display: flex; justify-content: space-between; width: 100%;"> <span>LAST</span> <span>FIRST</span> <span>MIDDLE</span> </div>
Address	
City, State, Zip	
Home Phone	
Cell Phone	
Email	
Age and Birthday	-                    /                    /
What do you expect to be paid?	\$_____ / hr.

**Can you commit to work Monday through Friday for the weeks listed below? Explain where necessary.**

June 11-15\_\_\_                    June 25-29\_\_\_                    July 16-20\_\_\_                    July 30-August 3\_\_\_

**Can you commit to work at the overnight camp out on these Fridays? Explain where necessary.**

June 15\_\_\_                    June 29\_\_\_                    July 20\_\_\_                    August 3\_\_\_

### SECTION II- PREVIOUS WORK EXPERIENCE

List your three most recent work experiences. Attach a resume at the end (if you have one). Required fields are indicated by an asterisk (\*). Because applications are scored, the most complete applications will be favored.

**If you have never held a paid position**, please use the spaces (all three) below to list volunteer and leadership positions you have held in the past. In the space that refers to reason for leaving, please instead write about your personal experiences. You will also need to complete the essay (refer to top) including a section on why you feel you are ready for employment.

### MOST RECENT JOB

*Employer: Address: City: State: *Phone Number:	Supervisor* Name and Phone	Dates of Employment* & Schedule*	Pay
			*Start  *Final
*Reason For Leaving- Be specific:			
*What were your duties there? Were you promoted?			

### SECOND MOST RECENT JOB

*Employer: Address: City: State: *Phone Number:	Supervisor* Name and Phone	Dates of Employment* & Schedule	Pay*
			Start  Final
*Reason For Leaving- Be specific:			
*What were your duties there? Were you promoted?			

**THIRD MOST RECENT JOB**

*Employer: Address: City: State: *Phone Number:	Supervisor* Name and Phone	Dates of Employment & Schedule*	Pay *
			Start  Final
*Reason For Leaving- Be specific:			
*What were your duties there? Were you promoted?			

I give my permission for Tap Root Farm Summer Camp to contact my past employers.

Y\_\_\_\_ N\_\_\_\_\_

If no, please explain why:

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Please list the name of the person who completed this application: \_\_\_\_\_

If you are serving or have served in the military, please attach a resume that includes information about your service and your discharge.

You may choose to attach a photo of yourself to help the application team put a face with a name. Please do so directly to the right.  
→

### SECTION III – QUALITIES A COUNSELOR SHOULD POSSESS

Below: Indicate on the line to the left of the activities listed if you are comfortable teaching (T), assisting (A), or learning how to teach or assist (L). If you are certified in a certain area, place a (C) to the right of the activity. Use capital letters. If you are certified, please attach information as a proof of this certification. Leaving a line blank indicates that you do not fall into any of the above categories.

<p><b>Adventure/Challenge</b></p> <p>__ challenge/ropes course__  __ climbing/rappelling__  __ tree climbing__  __ zip line__</p> <p><b>Arts/Crafts</b></p> <p>__ ceramics/pottery__  __ crochet/knitting__  __ drawing/painting__  __ beading__  __ sewing__  __ leather craft__  __ jewelry making__  __ photography__  __ woodworking__</p> <p><b>Survival/Pioneering</b></p> <p>__ backpacking__  __ campcraft__  __ hiking__  __ outdoor cooking__  __ outdoor living skills__  __ overnights__  __ wilderness trips__  __ hunting__</p> <p><b>Drama</b></p> <p>__ clowning__  __ interpretive dance__  __ theater/acting__</p> <p><b>Waterfront</b></p> <p>__ swimming__ (lifeguarding)</p> <p><b>Miscellaneous</b></p> <p>__ community service__</p>	<p>__ boating/canoeing__  __ creek exploring__  __ rafting/tubing__</p> <p><b>Games/Sports</b></p> <p>__ archery__  __ badminton__  __ bicycling__  __ field games__  __ fishing__  __ flag football__  __ horseback riding__  __ basketball__  __ soccer__  __ softball and/ or baseball__  __ volleyball__</p> <p><b>Music</b></p> <p>__ singing__  __ instrument (list)_____</p> <p><b>Nature/Environment</b></p> <p>__ animals/animal care__  __ aquatic study__  __ astronomy__  __ birds__  __ environmental studies__  __ flowers__  __ forestry__  __ gardening__  __ insects__  __ rocks/minerals__  __ trees__  __ weather__</p> <p>Use this space to list any other relevant</p>
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__farming/ranching__ __foreign language- _____ __journalism__ __leadership development__ __story telling__ __team building__ __worship/religious studies__ __snakes/reptiles/amphibians __	talents or experiences. <b>1.</b> _____ <b>2.</b> _____ <b>3.</b> _____
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**SECTION IV – LICENSING AND TRANSPORTING**

DO YOU HAVE A DRIVER’S LICENSE? \_\_\_ Y \_\_\_N

What is your mode of transportation to work? \_\_\_\_\_

DL# \_\_\_\_\_ State \_\_\_\_\_ Type of License \_\_\_\_\_ Expiration Date \_\_\_\_\_

List all traffics violations: \_\_\_\_\_

List all automobile accidents: \_\_\_\_\_

If you are employed by Tap Root Summer Camp and drive yourself to work, you will be required to show proof of driver’s insurance: \_\_\_\_\_

Completed at hiring

**SECTION V – REFERENCES**

Please use the spaces below to provide references outside of your immediate family. Attach letters of recommendation. (You may have letters of recommendation mailed to the address at the bottom of this application.)

1)Name: Relationship to you (explain):  Telephone Number: _____ Email: _____
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<p>2)Name:</p> <p>Relationship (explain):</p> <p>Telephone Number: _____</p> <p>Email: _____</p>
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### SECTION VI – SMILE AND WAVE

In this section, indicate using this scale of 1 to 5 your thoughts and feelings toward the following statements. Add explanations in the box or after this section if necessary.

1. I completely disagree with this statement.
2. I mostly disagree with this statement.
3. This statement does not apply to me.
4. I mostly agree with the statement.
5. I completely agree with this statement.

Calling in sick is an acceptable way for me to take off a day now and then.	
I believe that I should come to work every day- even if I'm not feeling my best.	
I give up easily.	
I am persistent.	
I avoid conflict at all costs.	
I handle conflicts well.	
I need to have instructions in writing.	
I take direction well in hectic, dynamic, and changing situations.	
I enjoy taking breaks.	
I can work for long periods of time while maintaining a positive attitude.	
If I am assigned a task and given explicit directions about how to do it, it is acceptable to accomplish the task in a manner that is easier for me.	
Most people in authoritarian positions are over bearing.	
Most people dislike their job.	
I have yet to find a job that I have enjoyed.	
It is impossible to give 100% all day every day.	

As an employee, my pay should be directly related to my performance.	
Once I have worked at a job for a certain period of time, I have certain rights that new employees don't have.	
I can perform at any level that the bar is set.	
Sometimes people expect too much from me.	

**Regarding the above statements, please add an explanation if necessary.**

**If you are applying anywhere else for a summer job, please list it here.**

## **SECTION VII – CRIMINAL AND SEXUAL HARASSMENT POLICIES**

<p><b>Criminal History</b> Have you ever been convicted or accused of a crime? This includes sexual, racial, religious, and other forms of crimes. Have you ever been accused of a crime against any person including, but not limited to, workplace crime? (Note: A prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)</p> <p>___ Yes ___ No</p> <p>If yes, explain using at least 200 words on a separate piece of paper.</p>
<p><b>Harassment</b> The camp's policy is to prohibit all forms of harassment by our employees and customers. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: A prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)</p> <p>___ Yes ___ No</p> <p>If yes, explain using at least 200 words on a separate piece of paper.</p> <p>Have you ever brought charges against a fellow employee or employer for sexual harassment? Y___ N ___</p> <p>If yes, please tell us about the situation on a separate piece of paper using as many words as you feel are necessary.</p>

By signing below, I authorize investigation of all statements herein, including any checks of criminal records, and release Tap Root Farm Summer Camp and all others from liability in connection with the same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law that alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

Also by signing below, I waive any and all rights to access this application, and/or the notes made on it, and/or transcript of my interview, and/or the notes made about my interview, and/or recommendation letters submitted to the Office of Employment at Tap Root Farm Summer Camp any time after submission.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return by mail before March 1<sup>st</sup> to:  
Tap Root Summer Camp  
Office of Employment  
4104 Clovercroft Rd.,  
Franklin, TN 37067**

**WE WILL CONTACT YOU TO SCHEDULE YOUR INTERVIEW.  
THANK YOU FOR YOUR INTEREST IN TAP ROOT FARM SUMMER CAMP.**

THIS PAGE IS FOR OFFICE USE ONLY

DATE RECEIVED IN OFFICE:	
READER 1 RAW APPLICATION SCORE: _____	SCORED BY: DATE:
READER 2 RAW APPLICATION SCORE: _____	SCORED BY: DATE:
<p>RANK: This application ranks _____ out of _____ .</p> <p>Roughly _____% of the applications received scores lower than this application.</p>	

Date of Contact: _____ How many calls did it take? _____	
Applicant Qualifies for Interview Y : _____ N: _____	Interview scheduled for: Time:

NOTES:

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